



Department of  
Education



# Tutoring Module 1: The Tutoring Session

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**Northwestern Local Schools**

Valuing one another, working with one another, succeeding together.



First step:  
Switch your view to “slide  
show” in order to hear all  
audio files and access external  
links!

# Attendance

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Consistency is critical! Absences will affect your course grade.

Acceptable reasons for absences:

- Illness
- Emergency
- Prior *necessary* appointments

Unacceptable reasons for absences:

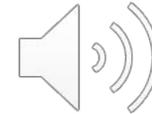
- Overslept
- Car trouble
- New appointments that can reasonably be scheduled at other times

Make-up sessions

- Make up all sessions possible

Communicating absences

- Course instructor, tutoring coordinator, CT



# Tutoring session elements

Relationship building

Identifying goals

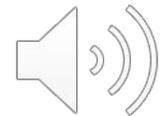
Essential vocabulary

Modeling

Guided and independent practice

Summarizing

Communicating with CT



# Relationship building

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Duration: 2-3 minutes

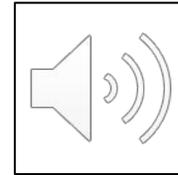
Content: Making personal connections with the student

Data collection: What did the student tell you? Write it down!

- Ex: Favorite color, food, sport
- Ex: Upcoming plans or events

Importance: Increases student motivation and trust

*Regular, consistent attendance is key!*



# Beginning the tutoring session

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Relationship building

State goal: Clearly explain what students will be learning

Introduce vocabulary:

- What terms are essential for the lesson?
- Clearly define each term



# Explicit instruction

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## Gradual release of responsibility

- I do: Model the skill
  - Explicit, step-by-step instructions
  - Think aloud
- We do: Guided practice
  - Prompts and feedback throughout
- You do: Independent practice
  - Fade prompts and supports



Multiple opportunities to practice!

# Ending the tutoring session

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Summarize the session!

- Final questions for understanding
- Review essential vocabulary

Evaluate student progress and areas for growth

Determine next steps



# Sharing information

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Beginning of week:

- Check in with CT for assessment information and progress

End of week:

- Report progress back to CT

Google form:

- Complete weekly



# Activity completion

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Complete the questions linked in the Google form below.

[Click here to complete the questions in Google Forms](#)